



TOWN OF GROTON

**A GUIDE TO TOWN
GOVERNMENT**

INTRODUCTION

Groton: A Guide to Town Government is designed to help citizens of Groton better understand their system of government. It is intended to serve as a general reference work useful to the citizen over the years. As such, it purposefully excludes references to the personnel currently serving as town officials. Up-to-date information of that kind is maintained and published by the Town Clerk in the *Groton Town Register*. In addition to this *Guide* and to the *Register*, citizens may also wish to acquaint themselves with the *Charter of the Town of Groton*. Copies of these publications are available for use at many town offices and at the Information Desk of the Groton Public Library. The Town's website www.town.groton.ct.us is also a good resource for current information. However, citizens should be aware that the Town Clerk is the official source for all up-to-date records.

The *Guide* was compiled by:

Betty Anne Reiter, Groton Public Library

Barbara Strother, Office of Planning and Development Services

Barbara Tarbox, Town Clerk

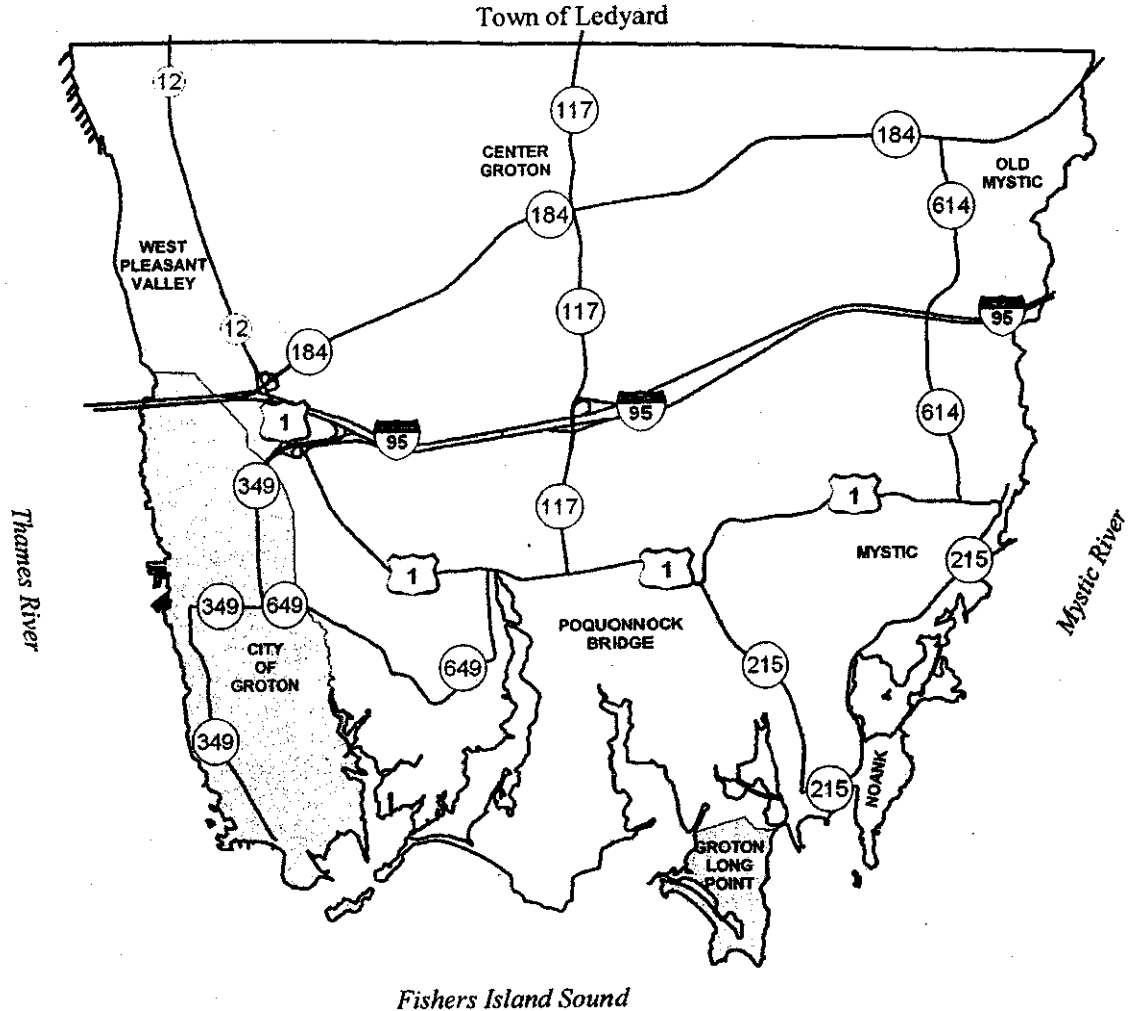
**Town of Groton
October 2007**

Please submit any corrections or suggestions to Betty Anne Reiter,
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Town of Groton



The Town of Groton is located in New London County in the southeastern section of Connecticut. Groton shares with New London one of the finest natural harbors on the eastern seaboard, and covers 38.3 square miles along 40 miles of coastline on Long Island Sound.

The region is about equidistant from the more populous urban areas of Hartford and New Haven, Connecticut and Providence, Rhode Island. The area is also located approximately midway between New York and Boston.

Groton's location on Interstate 95 is an important asset, as are the number of tourist-related facilities nearby and within the Town itself, such as the USS Nautilus and Submarine Force Library and Museum.

TOWN BUILDINGS

TOWN HALL.....	45 Fort Hill Road
TOWN HALL ANNEX.....	134 Groton Long Point Road
ANIMAL SHELTER.....	68 Groton Long Point Road
CITY OF GROTON.....	295 Meridian Street
FAMILY SUPPORT CENTER.....	52 Litton Avenue
FIRE DISTRICTS	
CENTER GROTON.....	163 Candlewood Road
MYSTIC.....	34 Broadway, Mystic
NOANK.....	Ward Avenue, Noank
OLD MYSTIC.....	295 Cow Hill Road, Mystic
POQUONNOCK BRIDGE.....	13 Fort Hill Road
WEST PLEASANT VALLEY.....	140 Broad Street
GROTON LONG POINT ASSOCIATION.....	3 Atlantic Avenue, Groton Long Point
HOUSING AUTHORITY.....	770 Poquonnock Road
HUMAN SERVICES.....	2 Fort Hill Road
LEDGE LIGHT HEALTH DISTRICT.....	493 North Road (Route 117)
LIBRARIES	
GROTON PUBLIC LIBRARY.....	52 Newtown Road (Route 117)
BILL MEMORIAL LIBRARY.....	240 Monument Street
MYSTIC & NOANK LIBRARY.....	40 Library Street, Mystic
POLICE DEPARTMENT.....	68 Groton Long Point Road
PARKS & RECREATION.....	Spicer House, 27 Spicer Avenue, Noank
PUBLIC WORKS.....	134 Groton Long Point Road
SCHOOL ADMINISTRATION.....	1300 Flanders Road, Mystic
SENIOR CENTER.....	102 Newtown Road (Route 117)
SHENNECOSSETT GOLF COURSE.....	93 Plant Street
TRANSFER STATION (LANDFILL).....	685 Flanders Road, Mystic
YOUTH AND FAMILY SERVICES.....	2 Fort Hill Road

WHO TO CALL...

Absentee Ballots	441-6640	Mystic Fire District.....	536-8453
Accounting	441-6609	Noank Fire District.....	536-7366
ADA Coordinator	441-6697	Old Mystic Fire District.....	536-2220
Administrative Services.....	441-6622	Parks & Recreation.....	536-5680
Animal Control & Shelter	441-6709	Parks & Recreation <i>Infoline</i>	441-6791
Assessment on Property	441-6660	Planning	446-5970
Birth Certificates	441-6640	Police (non-emergency).....	441-6712
Board of Education.....	572-2100	Emergency.....	911
Center Groton Fire District.....	445-5775	Police Records.....	441-6713
City of Groton	446-4102	Poquonnock Bridge Fire District....	445-2498
City of Groton Fire Department...	445-2456	Probate Judge.....	441-6655
Community Development	446-5988	Public Works.....	448-4083
Death Certificates	441-6640	Public Works <i>Infoline</i>	448-4093
Dog Licenses	441-6640	Purchasing.....	441-6680
Economic Development	446-5981	Recycling.....	448-4083
Elections (Registrars)	441-6650	Registrars of Voters.....	441-6650
Emergency Dispatch (non-emerg)..	441-6748	Representative Town Meeting (RTM)	
Emergency	911	(Town Clerk).....	441-6643
Emergency Management.....	445-2000	Roads and Streets.....	448-4083
Engineering	448-4066	School Administration.....	572-2100
Energy Assistance	441-6760	Senior Center.....	441-6785
Family Support Center	441-6790	Septic System Approval.....	448-4882
Finance	441-6690	Sewer Taxes.....	441-6670
Finance <i>Infoline</i>	441-6792	Sewer Emergencies.....	445-1016
Fishing and Hunting Licenses	441-6640	Shellfish <i>Infoline</i>	441-6793
Food Locker	441-6760	Shellfish Permits.....	441-6640
Groton Long Point Association	536-4736	Shennecossett Golf Course.....	445-6912
Groton Long Point Fire Department	536-7607	Pro Shop.....	445-0262
Groton Utilities.....	446-4000	Social Services.....	441-6760
Health District Office	448-4882	Tax Collection.....	441-6670
Historic District Permits	446-5982	Town Clerk.....	441-6640
Housing Authority	445-1596	Town Council (Town Manager).....	441-6630
Human Resources	441-6622	Town Manager.....	441-6630
Information Technology	441-6723	Traffic Signs & Signals.....	441-6712
Inspection Services	446-5982	Transfer Station Information.....	448-4083
Jabez Smith House	445-6689	Vendor Permits (Police).....	441-6713
Job Openings <i>Infoline</i>	441-6759	Visiting Nurses.....	444-1111
Land Records.....	441-6642	Voter Registration.....	441-6650
Ledge Light Health District.....	448-4882	West Pleasant Valley Fire District..	445-2456
Libraries – Groton Public	441-6750	Youth & Family Services.....	441-6780
Bill Memorial	445-0392	Zoning Code & Enforcement.....	446-5982
Mystic & Noank.....	536-7721		
Marriage Licenses	441-6640		
Mayor's Office (Town Manager) ...	441-6630		
Meeting Schedules.....	441-6640		

INTERNET ADDRESSES

Government

Town of Groton	www.town.groton.ct.us
Groton Public Schools	www.groton.k12.ct.us
Groton Parks and Recreation Department	www.grotonrec.com
State of Connecticut	www.ct.gov
U.S. Government's official web portal	www.usa.gov

Libraries

Groton Public Library	www.town.groton.ct.us/library
Bill Memorial Library	www.billmemorial.org
Mystic and Noank Library	www.mysticnoanklibrary.com

Tourism

Chamber of Commerce of Eastern CT, Inc.	www.chamberect.com
Greater Mystic Chamber of Commerce	www.mysticchamber.org
Groton New London Airport	www.grotonnewlondonairport.com
Fort Griswold State Park	www.revwar.com/ftgriswold
Submarine Force Museum & Library	www.ussnautilus.org
Mystic Aquarium & Institute for Exploration	www.mysticaquarium.org
Mystic Seaport	www.mysticseaport.org
Project Oceanology	www.oceanology.org

Military

Naval Submarine Base New London	www.subasenlon.navy.mil
Naval Submarine School	https://www.npdc.navy.mil/slc/nss/nss1.htm
U.S. Coast Guard Academy	www.cga.edu

Miscellaneous

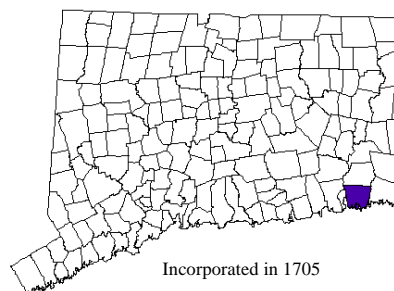
The Day (local newspaper)	www.theday.com
Electric Boat	www.gdeb.com
Groton Utilities	www.grotonutilities.com
Indian & Colonial Research Center	www.theicrc.org
Mystic River Historical Society	www.mystichistory.org
New London Historical Society	www.newlondonhistory.org
Pfizer	www.pfizer.com
SECTER (Southeastern CT Enterprise Region)	www.secter.org
University of Connecticut at Avery Point	www.averypoint.uconn.edu

Groton, Connecticut

CERC Town Profile 2007

Town Hall
45 Fort Hill Road
Groton, CT 06340
(860) 441-6630

Belongs to
New London County
New London Labor Market Area
Southeast Economic Dev. Region
Southeastern Connecticut Planning Area



Demographics

<i>Population (2006)</i>	<i>Town</i>	<i>County</i>	<i>State</i>	<i>Race/Ethnicity (2006)</i>	<i>Town</i>	<i>County</i>	<i>State</i>
1990	45,144	254,957	3,287,116	White	33,581	229,723	2,817,144
2000	39,907	259,088	3,405,565	Black	2,970	15,220	336,250
2006	41,093	269,227	3,551,413	Asian Pacific	1,821	7,358	117,614
2011	42,033	277,348	3,667,369	Native American	194	1,474	5,713
'06-'11 Growth / Yr	0.5%	0.6%	0.6%	Other/Multi-Race	2,527	15,452	274,692
				Hispanic (any race)	2,690	17,825	403,194
Land Area (sq. miles)	31	666	5,009	<i>Poverty Rate (1999)</i>	6.1%	6.4%	7.9%
Pop./ Sq. Mile (2006)	1,313	404	709	<i>Educational Attainment (2000)</i>			
Median Age (2006)	34	39	39	Persons Age 25 or Older	<i>Town</i>	<i>%</i>	<i>State</i>
Households (2006)	15,686	102,997	1,343,258	High School Graduate	7,770	31%	653,300
Med HH Inc. (2006)	\$52,230	\$57,510	\$61,879	Some College	8,049	32%	553,667
				Bachelors or More	6,620	26%	720,994
<i>Age Distribution (2006)</i>							
	<i>0-4</i>	<i>5-17</i>	<i>18-24</i>	<i>25-49</i>	<i>50-64</i>	<i>65+</i>	<i>Total</i>
Male	1,551 4%	3,341 8%	3,277 8%	7,788 19%	3,037 7%	2,094 5%	21,088
Female	1,505 4%	3,206 8%	2,074 5%	7,019 17%	3,141 8%	3,060 7%	20,005
County Total	15,929 6%	45,962 17%	25,715 10%	96,943 36%	48,788 18%	35,890 13%	269,227
State Total	212,473 6%	615,114 17%	327,812 9%	1,240,233 35%	666,797 19%	488,984 14%	3,551,413

Economics

<i>Business Profile (2005)</i>	<i>% of Total</i>	<i>Top Five Grand List (2004)</i>	<i>Amount</i>	<i>% of Net</i>
<i>Sector</i>	<i>Firms</i>	<i>Employment</i>		
Agriculture	1.5%	0.1%	Pfizer Inc.	\$418,634,332 16.1%
Const. and Mining	6.2%	0.6%	Electric Boat Corp.	\$172,933,220 6.7%
Manufacturing	3.9%	21.8%	Mystic Marriott Hotel	\$18,772,590 0.7%
Trans. and Utilities	3.8%	2.4%	GROTON COMMUNITY LLC LEDGE	\$12,236,510 0.5%
Trade	27.1%	11.0%	CSC Outsourcing Inc.	\$11,274,440 0.4%
Finance, Ins. and Real Estate	8.7%	2.0%	Net Grand List (2004)	\$2,593,601,363
Services	44.3%	13.3%	<i>Top Five Major Employers (2006)</i>	
Government	4.5%	48.7%	U.S. Naval Submarine Base	Town of Groton
			Electric Boat Corp.	AVCRAD
			Pfizer, Inc.	
			<i>Town</i>	<i>State</i>
			<i>Retail Sales (2002)</i>	
			All Outlets	\$1,798,303,687 \$105,014,859,890

Education

<i>2004-2005 School Year</i>	<i>Town</i>	<i>State</i>	<i>Connecticut Mastery Test Percent Above Goal</i>						
Total Town School Enrollment	5,918	563,216	<i>Grade 4</i>	<i>Grade 6</i>	<i>Grade 8</i>				
			<i>Town</i>	<i>State</i>	<i>Town</i>	<i>State</i>	<i>Town</i>	<i>State</i>	
Most public school students in Groton attend Groton School District, which has 5,589 students.			Reading	47 53	54 60	72 65			
			Math	53 57	57 61	54 56			
			Writing	49 63	44 61	53 61			
<i>For more education data please see:</i>	<i>Students per Computer</i>	<i>Town</i>	<i>State</i>	<i>Average Class Size</i>	<i>Average SAT Score</i>				
http://www.state.ct.us/sde/	Elementary:	3.0	4.0	Grade K 18.0	Grade 2 17.0	<i>Town</i>	<i>State</i>		
	Middle:	2.0	3.0	Grade 5 20.0	Grade 7 20.0	Verbal	511	508	
	Secondary:	3.5	3.2	High School 20.1		Math	504	508	

Government

Government Form: Council-Manager				Annual Debt Service (2005)		\$3,502,968
				As % of Expenditures		3.5%
Total Revenue (2005)	\$103,071,872	Total Expenditures (2005)	\$100,342,323	Eq. Net Grand List (2003)	\$5,512,999,225	
Tax Revenue	\$56,888,727	Education	\$65,472,871	Per Capita	\$135,461	
Non-tax Revenue	\$46,183,145	Other	\$34,869,452	As % of State Average	94%	
Intergovernmental	\$42,552,457	Total Indebtness (2005)	\$15,160,000	Date of Last Revaluation (2005)	2005	
Per Capita Tax (2005)	\$1,401	As % of Expenditures	15.1%	Moody's Bond Rating (2005)	Aa3	
As % of State Average	70.5%	Per Capita	\$373	Actual Mill Rate (2005)	22.62	
				Equalized Mill Rate (2005)	10.34	
				% of Grand List Com/Ind (2003)	24.9%	

Housing/Real Estate

<i>Housing Stock (2005)</i>	Town	County	State	Owner Occupied Dwellings (2000)	7,805	66,548	869,742
Existing Units (total)	17,502	115,841	1,431,569	As % Total Dwellings	46%	60%	63%
% Single Unit	59.3%	69.0%	64.7%	Subsidize Housing (2001)	3,543	11,508	148,930
New Permits Auth. (2005)	153	1,208	11,885	<i>Distribution of House Sales (2006)</i>			
As % Existing Units	0.87%	1.04%	0.83%	Number of Sales			
Demolitions (2005)	9	76	1,386	Less than \$100,000	6	119	1,332
House Sales (2006)	324	2,992	37,483	\$100,000-\$199,999	49	588	7,461
Median Price	\$260,000	\$250,000	\$275,000	\$200,000-\$299,999	143	1,313	11,804
Built Pre 1950 share (2000)	24.7%	32.7%	31.5%	\$300,000-\$399,999	52	546	6,393
				\$400,000 or More	74	426	10,493

Labor Force

<i>Place of Residence (2005)</i>				<i>Commuters (2000)</i>			
	Town	County	State	Commuters into Town from:	Town Residents Commuting to:		
Labor Force	19,299	145,527	1,817,032	Groton	11,797	Groton	11,797
Employed	18,414	138,971	1,727,934	Ledyard	2,534	New London	1,791
Unemployed	885	6,556	89,098	New London	2,089	Ledyard	1,290
Unemployment Rate	4.6%	4.5%	4.9%	Stonington	2,078	Stonington	1,141
<i>Place of Work (2005)</i>				Norwich	1,696	Waterford	1,031
Total Employment	26,365	129,283	1,643,963	Waterford	1,499	Montville	712
'92-'05 Growth	-1.3%	1.3%	0.6%	East Lyme	1,484	Norwich	691
AAGR				Montville	1,319	East Lyme	265
Manufacturing	12,706	n.a.	195,400	Westerly, RI	1,162	Old Saybrook	128
				Griswold	613	Old Lyme	113

Quality of Life

					<i>Residential Utilities</i>	
	Town	State	Library (2001)	Town	Electric Provider	
Banks (2003)	7	1,226	Total Volumes	170,615	Groton Utilities Electric Division	
Lodging (1998)	40	756	Circulation Per Capita	8.2	(860) 446-4000	
Day Care Facilities (1999)	19	1,721			Gas Provider	
Infant Mortality Rate			<i>Distance to Major Cities</i>	Miles	Yankee Gas Company	
Per 1,000 births (2001)	no calc	4.5	Hartford	45	(800) 989-0900	
Crime Rate (1999)			Boston	86	Water Provider	
Per 1,000 Residents	25	33	New York City	110	Groton Utilities Water Division	
% Open Land (1990)	65.4%	68.7%	Providence	46	(860) 446-4000	
	Town	County			Cable Provider	
Hospitals (1999)	0	2			Groton Utilities Cable Television Division	
Total Beds	0	490			(860) 446-4039	

Residential Utilities

Electric Provider			
Groton Utilities Electric Division			
(860) 446-4000			
Gas Provider			
Yankee Gas Company			
(800) 989-0900			
Water Provider			
Groton Utilities Water Division			
(860) 446-4000			
Cable Provider			
Groton Utilities Cable Television Division			
(860) 446-4039			

A Brief History of Groton

Carol W. Kimball, Town Historian

The Town of Groton lies on Fisher's Island Sound between the Thames and Mystic Rivers where from times past its rugged hills and lush green woods have sloped down to sandy beaches and rocky shores.

Originally the home of Pequot Indians, an Algonquin-speaking woodland tribe, this territory provided vital resources; an abundance of food and clothing supply from wildlife; and fish from the shoreline areas. The Pequots became the most powerful tribe in the region now known as Connecticut, attributable to their strength in warfare and possession of the shellfish beds, used for wampum trade among tribes.

The Dutch explorer Adrian Block was the first to discover the Pequots in 1614. The demand for furs in Europe prompted a successful fur trade between the Pequots and the Dutch. Rivalry among the indigenous tribes for trade led to a series of confrontations between tribes and Europeans resulting in losses to both sides. Threatened by the aggression of the Pequots and others, Captain John Mason was summoned by the Connecticut Colony to lead an offensive attack upon the Pequots.

In the spring of 1637, Captain John Mason and his men, along with the representatives of several indigenous tribes, conducted a surprise attack at dawn upon the Pequot Fort. Many Pequots were killed and the few survivors fled to take refuge with other tribes, or were hunted down by the troops to be sold as slaves or given to other indigenous tribes. The Pequot War ended the power of the Pequot tribe in the region consequently leading to its colonization.

Groton was first settled by Europeans as part of New London in 1646 when John Winthrop, Jr. came from Massachusetts Bay to found Pequot Plantation at the mouth of the Thames River. By 1705, the population east of the Thames had increased sufficiently, and inhabitants were allowed to incorporate as a separate town, named Groton, in honor of the Winthrop family estate in England.

Early settlers were primarily farmers, but they soon turned to shipbuilding and the maritime trade to supplement their livelihood scratched from the rocky soil. Groton vessels traded with Boston and New York and soon found their way to the West Indies and across the Atlantic.

During the American Revolution, residents of Groton were active against the tyranny of King George. Citizens were sent out as privateers to prey on British commerce. Perhaps in reprisal for their success, British troops led by traitor Benedict Arnold attacked and killed many American defenders at the battle of Fort Griswold on Groton Heights on September 6, 1781. The site is marked with a 134-foot monument and is now the Fort Griswold Battlefield State Park.

Shipping and commerce boomed after the War of Independence. Mill wheels turned on every stream, while Groton seamen sailed to the ends of the earth hunting seals and whales. Several major shipyards developed. Maxson and Fish in West Mystic built

clipper ships and during the Civil War they produced the ironclad GALENA. In 1868, area residents, with the help of the State of Connecticut, purchased 112 acres on the Thames River and presented the site to the Federal Government for use as a navy yard. During World War I, the navy yard was officially commissioned a submarine base.

Fittingly, Groton is known as “The Submarine Capital of the World.” It is the home of the Electric Boat Corporation, a wholly owned subsidiary of General Dynamics, a firm responsible for delivering 74 diesel submarines to the Navy during World War II. In 1954, the company launched the world’s first nuclear-powered submarine, the USS Nautilus, currently displayed at the USS Nautilus Museum at Goss Cove. Electric Boat is the premiere designer of submarines for the United States Government, responsible for the development of fifteen of the eighteen classes of nuclear submarines including the Trident, Seawolf, and Virginia class.

In 1946, Chas. Pfizer & Co., Inc. purchased a surplus submarine shipyard in Groton. Today the Groton facilities of Pfizer Inc. occupy a 160-acre site with some 2.7 million square feet of research and manufacturing space and over 4,000 employees. Pfizer's first dedicated Research & Development (R&D) facilities opened in Groton in 1959 and now include a state-of-the-art pharmaceutical research facility, the largest of its kind in the world, and a major component of Pfizer's R&D capabilities. Products discovered, developed, and manufactured in Groton generate a substantial percentage of the company’s yearly income, alleviate diseases and improve the quality of life throughout the world.

Today Groton is a regional center for commerce and industry while its shoreline location and its many historical sites have made the region a prime tourist attraction. The Town is committed to preserving the past, while striving to implement new initiatives as the leader in Southeastern Connecticut.

FORM OF GOVERNMENT

Since 1957, Groton has been governed by a Town Council-Town Manager-Representative Town Meeting (RTM) structure. This structure combines a modern professional approach with the traditional Town Meeting form.

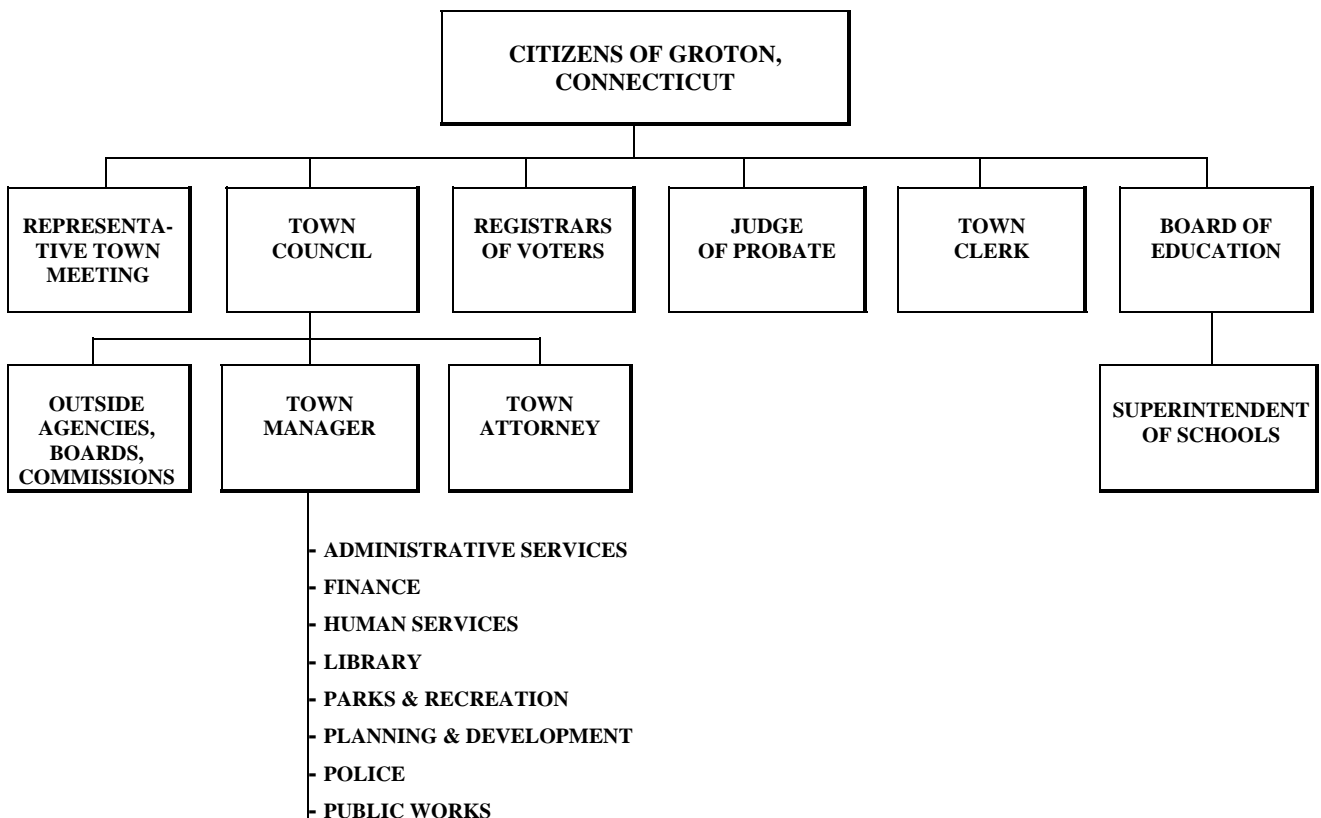
The Town Council (a nine member elected body) is responsible for determining policy and appointing the Town Manager to execute this policy and administer the day-to-day affairs of the Town. The Council holds public hearings on the budget and sets the property tax mill rate. One of the nine members is appointed Mayor by the Council to serve as chairman of the Council's meetings and act as the Town's representative at ceremonial functions. Council members are elected for two-year terms. Each party nominates a full slate and the nine candidates with the greatest number of votes are elected.

The Town Manager is appointed by and is directly responsible to the Council and serves for no definite term, but at the pleasure of the Council. The manager has the power to appoint and dismiss his staff, subject to the merit system. The Town Manager is responsible for preparation of the general government budget. He accepts the Board of Education budget and presents a combined proposal for expenditures to the Council. Before approving the budget, the Council must hold public hearings. Following approval, the Council sends the budget to the RTM (a forty-two member elected body) for consideration and final approval.

The RTM must approve the budget before the Town Council sets the tax mill rate, and approves any appropriation over \$2000 during the fiscal year. The RTM has the power of veto over the Town Council's legislative ordinances. The RTM has the power of initiative to propose to the Council any ordinance or other measure, which if not passed by the Council, goes to the voters at a referendum. RTM members are elected by voting districts for two-year terms.

In addition to the Town Council and the RTM, Groton voters elect a Town Clerk, a Judge of Probate, two Registrars of Voters and nine members of the Board of Education for four-year terms.

ORGANIZATIONAL CHART



POLITICAL SUBDIVISIONS

The City of Groton (changed from the Borough of Groton in 1964) was incorporated in 1903 to provide utilities, sewers, highways, fire and police protection. The City is governed by an elected Mayor, a six-member council, a City Clerk and a City Treasurer. The City Council and Mayor also serve as the Sewer Authority, and appoint the following: Zoning Board of Appeals, Planning and Zoning Commission, Utilities Commission, Conservation Commission, and Beach and Parks Commission. The City Council also appoints a City Attorney, a Director of Finance and heads of the police, fire and public works departments.

The Groton Long Point Association was incorporated in 1921 to provide road maintenance and fire and police protection. It elects a President, Vice-President, Clerk, and five directors who compose the eight-member Board of Directors, plus a Treasurer and other boards and commissions. The Board appoints several other public servants including the police chief and fire marshal.

SPECIAL DISTRICTS

The Mystic Fire District was incorporated by the legislature in 1879 to provide fire protection. This, the first such special district created within the Town of Groton, includes the Village of Mystic situated in two towns - Groton and Stonington. This district has no full-time employees, but does operate a sanitation service on a contract basis and has an appointed tax collector, a tax assessor and a clerical assistant to provide services to the Stonington residents.

The Noank Fire District was established in 1929 to provide fire protection. Voters elect a Clerk, Treasurer, and a three member Executive Committee. Other appointed officials are legal counsel, members of the Zoning Board of Appeals, Zoning Commission, and the Water Department personnel. Members of the fire department are volunteers who are paid a stipend. The Noank Fire District provides financial support for the Noank Park Commission.

The Poquonnock Bridge Fire District was established in 1943 and expanded in area in 1962, to provide fire protection. Voters elect a Clerk, Treasurer and a three-member Executive Committee which then appoints the Fire Chief and full-time firemen. There is no other governmental function of this division.

The Center Groton Fire District was organized in 1960. The voters elect a President, Vice-President, Secretary, Treasurer and a five-member Board of Directors. The President and the Board of Directors appoint five fire officials. There are no services provided other than fire protection.

The Old Mystic Fire District was established in 1961 and provides fire protection. The Voters elect a President, Vice-President/Clerk, Treasurer and a twelve-member Board of Directors, six each from Groton and Stonington. The Directors appoint a Tax Collector and two fire marshals. Beginning in July, 1991, the Town of Groton began collecting taxes for those residents who reside on the Groton side of the Old Mystic Fire District.

The West Pleasant Valley Fire District, established in 1961, elects a President, Vice President, Secretary, Treasurer and a five-member Board of Directors. There are no appointed committees or employees and fire service is contracted from the City of Groton.

TOWN ADMINISTRATION

TOWN COUNCIL

The Council consists of nine members elected at large by the citizens of the Town. Council members are elected for two-year terms. Each party nominates a full slate, and the nine candidates with the greatest number of votes are elected.

The Council elects a member to serve as Mayor and Chairman of the Council, presiding over all meetings and performing other duties consistent with the office. The Mayor and Councilors receive no compensation from the Town.

The duties of the Council include appointing the Town Manager, Town Attorney, members of Town Boards and Commissions, and various other committees. The Council approves the budget and sets the mill rate following final RTM action, enacts ordinances, and generally establishes basic policy for the Town.

Town Council Meetings

The Town Council regularly meets the first and third Tuesdays of each month at 7:30 p.m. at the Town Hall Annex. Their meetings are televised on GMTV channel 2.

Town Council meetings are also available on the Town website:

www.town.groton.ct.us/library/gmtv

REPRESENTATIVE TOWN MEETING (RTM)

The Representative Town Meeting consists of not more than forty-five members elected for two-year terms. The number of RTM members is determined by the number of registered voters residing in each district. Each political party nominates two-thirds of the number of representatives allotted to each district. Voters in the district vote for two-thirds of the allotted number. The allotted number of candidates who have polled the highest number of votes are elected. Provisions exist for nominating independent candidates.

The duties of the RTM include reviewing the actions of the Council and the power of initiative to institute legislation or force reconsideration of legislation already adopted. In financial matters, the RTM must approve the budget before the Council sets the tax mill rate. RTM members receive no compensation for their service.

RTM Meetings

The RTM meets the second Wednesday of each month at 7:30 p.m. at the Groton Senior Center. RTM meetings are televised on GMTV channel 2.

TOWN MANAGER

45 Fort Hill Road

The Town Manager is appointed by and is directly responsible to the Town Council. The Manager serves no definite term, but at the pleasure of the Council. The Town Manager has the power to appoint and dismiss his staff, including the directors of each department, subject to the merit system.

The Town Manager plans, organizes, coordinates, and administers the day-to-day functions of the town government. The Manager is responsible for the preparation of the general government budget, but not the Education or Subdivision budgets.

TOWN CLERK

45 Fort Hill Road

The Town Clerk is elected for a four-year term, and is also the Registrar of Vital Statistics. By Town Charter, the Town Clerk serves as the Clerk of the Council and the Clerk of the Representative Town Meeting. Compensation is set by the Town Council.

Vital Records records all the births, deaths, and marriages in the Town. Adoptions are recorded, and burial permits and cremation certificates are issued and recorded.

Election duties include responsibility as an Election Official for all primaries, referenda, and elections within the Town. The office issues absentee ballots, prepares voting machine materials, instructs election officials, prepares materials for polling places and for the Election Moderator, and assists the Moderator in preparing Election Returns to the State. The Town Clerk prepares Explanatory Text, and monitors campaign finance reporting.

Licensing and Permits are issued for the State in the areas of sporting licenses and dog licenses; state-issued liquor permits are filed with the office.

Legislative services include support for the Town Council and Representative Town Meeting. The Town Clerk publishes legislative Public Hearing notices, is responsible for bonding ordinance certifications, and prepares supplements to the Town Code. The Town Register, a listing of elected and appointed officials, is issued by the office. Notices of all Town meetings are posted in the office. Minutes of many boards and commissions are filed with the office.

The Land Records Division records, indexes, microfilms, and scans all land transactions within the Town. The office files trade name certificates, records Armed Forces discharges, and records all required maps and surveys.

JUDGE OF PROBATE

45 Fort Hill Road

The Judge of Probate is elected for a four-year term, and presides over the Probate Court. The Court's jurisdiction is the Town of Groton. Compensation is set by State Statute.

Matters within the jurisdiction of the Probate Court include: distribution of property after death; guardianship of minor children and mentally-disabled adults; adoption; paternity; appointment of conservators to act on another's behalf; name changes; commitment of mentally-ill persons; accounting and other matters under the Uniform Gifts to Minors Act; consent of marriage of minors; enforcement of living wills.

TOWN ATTORNEY

The Town Attorney is appointed by the Town Council. The Town Attorney appears for and protects the rights of the Town in all actions, suits, or proceedings of law, including actions brought against the Town or any of its departments, officers, agencies, boards and commissions. The Town Attorney serves as the legal advisor to the Town Council, Representative Town Meeting, Town Clerk, Town Manager, and to all departments, boards and commissions. Compensation is set by the Town Council.

REGISTRARS OF VOTERS

45 Fort Hill Road

The Registrars of Voters, one from each major political party, are elected for a four-year term. Compensation is set by the Town Council.

The office is responsible for registering voters, enrolling the voters in the party of their choice, maintaining accurate lists of eligible voters, and are Election Officials of the Town.

Voter registration is open to residents who are citizens of the United States and who will be 18 by the election date. Proof of identification is required.

Town and State elections are held the first Tuesday after the first Monday in November. Primaries are held at various times pursuant to State Statutes. Special Referenda may be held during the year.

The Registrars are also Election Officials for the City of Groton which conducts elections the first Monday in May.

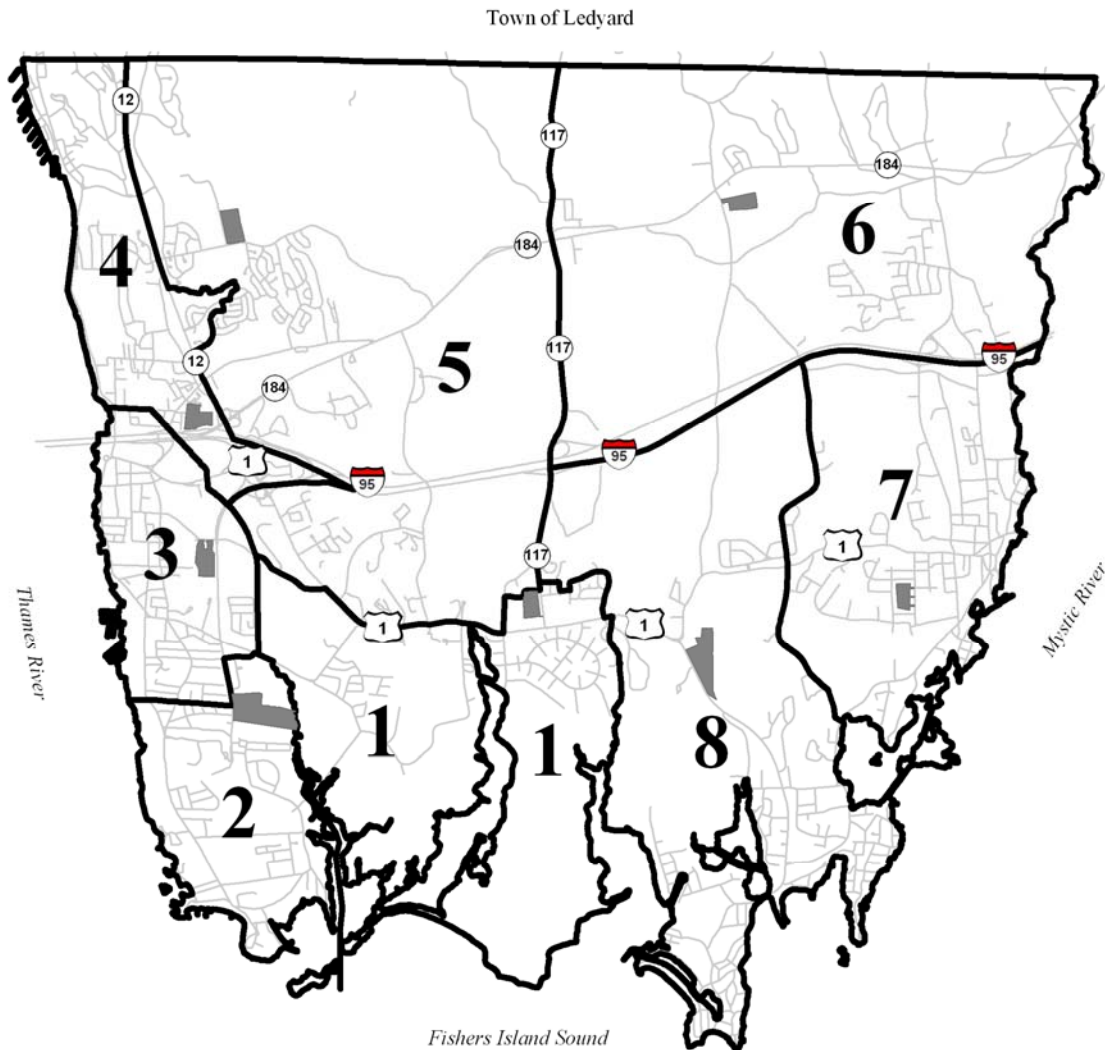
Polling Place locations are available by calling the Registrars of Voters.

Polling Places open at 6:00 a.m. and close at 8:00 p.m. Anyone who is in line at 8:00 p.m. will be allowed to vote.

CONGRESSIONAL AND GENERAL ASSEMBLY DISTRICTS

- Groton is in the 2nd U.S. Congressional District.
- Groton is in the 18th State Senate District.
- Voting districts 1 – 4 are in the 40th Assembly District.
- Voting districts 5 – 8 are in the 41st Assembly District.
- Voting districts 2 and 3 are also the City of Groton Districts (see next page).

Voting District Map



TOWN OF GROTON POLLING PLACES

District 1	Groton Public Library – Route 117
District 2	West Side Middle School – 250 Brandegee Avenue
District 3	City Municipal Building – 295 Meridian Street
District 4	William Seely School – 55 Seely School Drive
District 5	Charles Barnum School – 68 Briar Hill Road
District 6	School Administration Bldg – 1300 Flanders Road, Mystic
District 7	S B Butler School – 155 Ocean View Avenue, Mystic
District 8	Town Hall Annex – 134 Groton Long Point Road

SCHOOLS IN GROTON

The Board of Education is charged with the provision of quality education services to the community. The Board of Education consists of nine members who are elected by the voters. Members are elected for four-year terms and receive no compensation. Except for the budgetary control exercised by the Town Council and the Representative Town Meeting, the Board of Education has full authority and sole responsibility for managing the public schools.

The Board of Education hires and fixes the term of office and salary of the Superintendent who serves as the chief executive officer of the Board and has responsibility for the supervision of the school system. The Superintendent directs the staff in fulfilling the educational philosophy, goals and general objectives adopted by the Board of Education.

As of September 2007, twelve school buildings comprise the Town of Groton Public School system. There are eight elementary schools serving students in grades Pre K – 5. Middle school students are served by three facilities. All of the high school students (grades 9 – 12) in the system attend one high school. Check the website (www.groton.k12.ct.us) for additional information.

ELEMENTARY SCHOOLS

Charles Barnum 68 Briar Hill Road Groton, CT 06340 449-5640	Claude Chester 1 Harry Day Drive Groton, CT 06340 449-5636	Colonel Ledyard* 120 West Street Groton, CT 06340 449-5645	Eastern Point* 130 Shennecossett Road Groton, CT 06340 449-5650
Mary Morrisson 154 Toll Gate Road Groton, CT 06340 449-5655	Noank* 42 Smith Lane Noank, CT 06340 572-5872	Pleasant Valley 380 Pleasant Valley Road Groton, CT 06340 449-5600	S.B. Butler 155 Ocean View Avenue Mystic, CT 06355 572-5825

* Anticipated closing 1/7/08

Anticipated Opening 1/7/08

Catherine Kolnaski 500 Poquonnock Road Groton, CT 06340	Northeast Academy 115 Oslo Street Mystic, CT 06355
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MIDDLE SCHOOLS

Carl C. Cutler 160 Fishtown Road Groton, CT 06340 572-5830	Robert E. Fitch 61 Fort Hill Road Groton, CT 06340 449-5620	West Side 250 Brandegee Avenue Groton, CT 06340 449-5630
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HIGH SCHOOL

Robert E. Fitch
101 Groton Long Point Rd.
Groton, CT 06340
449-7200

ADMINISTRATION

Administrative Offices
1300 Flanders Road
Mystic, CT 06355
572-2100

OTHER SCHOOLS

SACRED HEART SCHOOL

50 Sacred Heart Drive
Groton, CT 06340
445-0611

VO-TECH

Ella T. Grasso Southeastern Regional Vo-Tech School
189 Fort Hill Road
Groton, CT 06340
448-0220

UNIVERSITY OF CONNECTICUT AT AVERY POINT

405-9000

Students have access to classes for Uconn's traditional majors as well as the Bachelor of General Studies. Special programs include an innovative coastal studies degree program and a maritime studies program.

TOWN SERVICES

ADMINISTRATIVE SERVICES

45 Fort Hill Road

The Administrative Services Department is responsible for Human Resources, Labor Relations, Risk Management, Employee Benefits, Information Technology, Emergency Management and Emergency Communications.

Human Resources responsibilities include recruitment of new employees and employee relations programs. Among the employee relations programs offered by the Town is an Employee Assistance Program where confidential counseling services are offered to employees and their families. Human Resources also coordinates employee training and development programs and is responsible for maintaining employee personnel records.

Labor Relations activities include negotiation and administration of collective bargaining agreements with the Town's four unions as well as handling grievance and arbitration proceedings. The administration of employee health and retirement benefits and worker's compensation also are departmental responsibilities.

Risk Management involves assessing the Town's insurance needs, recommending levels and types of coverage and monitoring claims. The Town maintains proactive loss control and safety programs.

Information Technology (IT) manages all of the Town's information databases, Geographic Information System (GIS), and the Town's Wide Area Network (WAN). IT staff is responsible for writing, maintaining, evaluating and updating software applications as well as installing, upgrading, and repairing Personal Computers (PCs), laptops, and peripherals throughout the Town. IT coordinates PC application training to Town employees in the Town's computer training room.

Emergency Management plans for essential services for the Town in the event of a natural or technological disaster. During an emergency, the Director of Emergency Management becomes the chief advisor to the Town Manager. The office in conjunction with State and Federal agencies provides training to Town employees in the areas of planning, disaster management and restoration of services. The office coordinates the annual Millstone Nuclear Power Plant exercise, and hazardous materials response activities.

Emergency Communications is located in the Town's Public Safety Building and is a regional 9-1-1 emergency communications center or Public Safety Answering Point serving the Town of Groton, the political subdivisions, and North Stonington. The Center is operated by emergency telecommunicators/dispatchers who are responsible for the receipt and transmission of emergency communications and directing the response of emergency services within the jurisdiction. The calls are dispatched to four police departments, ten fire agencies, and four emergency medical services utilizing a state-of-the-art computer aided dispatch system. The Center is also responsible for answering and dispatching all non-emergency calls for service placed with the Town of Groton Police Department.

FINANCE DEPARTMENT

45 Fort Hill Road

The Finance Department has responsibility for the financial management of the Town and its resources. This department oversees the reconciling of the retirement account, and coordinates financial advisory and bond counsel services. The analysis of the impact of debt on Town finances as well as budgetary and Comprehensive Annual Financial Report responsibilities including maintenance of the Town's fixed assets reside within this Department. Additional responsibilities are carried out by several of its divisions including Accounting, Assessment, Purchasing and Tax Collection.

Accounting/Treasury Division: The Accounting division has the responsibility of maintaining the accounting records for the Town, including accounts payable, accounts receivable, and payroll. The treasurer is also responsible for managing the Cash Management Program.

Assessment Division: The Assessment division is responsible for the discovery, listing and valuation of all property on the Grand List, and for administering the various exemption, deferral, and relief programs associated with property taxation.

See www.town.groton.ct.us/depts/finance/taxrelief for more information.

Purchasing Division: The Purchasing division provides administrative support for all Town departments and maintains the Town's maintenance agreements.

Tax Collection Division: The Tax Collection division involves collection of taxes, the collection of ten districts' taxes, political subdivisions, and a sewer district. The districts/political subdivisions included in the Tax Collector's jurisdiction are: Center Groton Fire District, City of Groton, Town of Groton, Groton Long Point Association, Mumford Cove Association, Mystic Fire District, Noank Fire District, Old Mystic Fire District, Poquonnock Bridge Fire District, and West Pleasant Valley Fire District.

Other areas of collection are: collection of sewer benefit assessments, collection of the sewer use charge for residential sewer use accounts, collection of Center Groton water benefit assessment; collection of landfill accounts and other miscellaneous accounts.

HUMAN SERVICES

Social Services

2 Fort Hill Road

The Social Services division provides financial assistance, case management, advocacy, crisis intervention, outreach programs and information/referral services to eligible individuals and families residing in Groton who are in need of temporary assistance with housing, food, energy assistance and other basic necessities.

Youth and Family Services

2 Fort Hill Road

The Youth and Family Services division provides intervention and prevention services for at-risk Groton youth. Intervention services include short-term counseling, crisis intervention, screening for depression, suicide, physical and sexual abuse and ADD/ADHD, and information and referral. Prevention services are collaborative activities including support groups and programs that are school and community based.

The Family Support Center

52 Litton Ave.

The Family Support Center offers Groton parents, caregivers and children the opportunity to come together for a mix of friendship, counseling and support services. Families of all types are encouraged to achieve and maintain healthy, positive relationships via parent education classes,

play and craft groups, workshops, counseling, information and referral, home visits and support groups.

LIBRARIES

Groton Public Library

52 Newtown Rd.

The library provides opportunities for personal development through information, educational and recreational materials, and cultural and leisure time activities. It has been located at its present site since 1977 when a one-floor 23,100 square foot building was constructed. In 1996, after receiving voter approval, the building was extensively renovated and 13,700 square feet of additional floor space was added. The facility presently houses 120,000 books, videos, DVDs, state and federal documents, a local history archive, and a trained staff which provides answers to more than 23,000 questions each year. Materials from a variety of sources are obtained for local users through interlibrary loan services. Adult, young adult and children's programs, as well as meeting room facilities provide services to groups and help the library maintain its function as a community center.

Additionally, the library offers a variety of computers for public use, and has a video production facility which supports cable casting of public meetings and other video services. The expanded and improved library facility supports library services for all age groups and provides high speed internet access to 57,000 people per year.

Bill Memorial Library

240 Monument Street

Mystic & Noank Library

40 Library Street, Mystic

The citizens of the Town also have use of two public libraries that are operated by private foundations with some public assistance. The Bill Memorial Library is located in the City of Groton, and the Mystic & Noank Library is in Mystic. The three libraries have cooperative agreements and make library services convenient for all residents.

OFFICE OF PLANNING AND DEVELOPMENT SERVICES (OPDS)

134 Groton Long Point Road

The Office was created in July 1993 in an effort to better serve the needs and interests of all residents of the Town by providing more efficient and effective delivery of planning and development services. The OPDS merges the duties and responsibilities of the former Planning Department, Building Inspection Office, Office of Community Development, and Economic Development staff. The agency acts as a liaison with State and local agencies, carries out development activities on behalf of the Town and provides planning and staff assistance to the Town Manager's Office, land use and other boards and commissions, and other Town departments and political subdivisions.

The OPDS carries out its mission through four divisions: Planning, Inspection Services; Community Development; and Economic Development.

Planning

This division is responsible for the comprehensive planning, zoning and environmental protection activities of the Town. The mission of the division is to encourage the sound and orderly use of land for residential, commercial, industrial, institutional, recreational, conservation, and preservation purposes in the community. Staff is responsible for the following: providing professional planning services; coordinating the review and commentary on subdivision, site plan and special permit applications; developing economic base and employment data, demographic,

housing and income data; compiling and analyzing data on social, economic, and physical factors affecting land use; making recommendations concerning land use regulations; and providing environmental planning services.

Staff also coordinates zoning administration/enforcement activities; identifies and documents zoning violations; and reviews, evaluates and prepares written comments on applications for site plans, subdivision plans, special permits, variance requests and other petitions or applications which come before the Town's land use agencies.

Inspection Services

The Inspection Services division of OPDS is responsible for the enforcement of building, electrical, plumbing and mechanical codes, along with applicable zoning regulations and State Statutes. This division issues permits, inspects projects at different stages of construction and issues Certificates of Occupancy. This division also receives zoning and building complaints from citizens and conducts investigations and issues necessary cease-and-desist orders. Staff makes joint inspections with the appropriate fire marshal for compliance with the fire safety code. In addition, Historic District Regulations, Housing Code for Rental Properties, State Demolition Code, the NRZ Property Maintenance Code, and provisions of the Coastal Area Management Act are also enforced through this division. The Staff also processes Building Code of Appeals, Housing Code of Appeals, and Historic District Commission applications.

Community Development

Historically, this division has been responsible for carrying out the Town's Community Development Block Grant (CDBG) Program. Community Development activities include the funding of programs for first time homeowners, road reconstruction, parks, public buildings (new and improvements), and rehabilitation of private residential properties. To date, the Town has been awarded more than \$9.3 million dollars in state and federal funds.

Economic Development

Groton's Economic Development division is responsible for encouraging the continued economic wellbeing of the Groton community through the retention of existing businesses and the promotion of Groton as a location for new businesses. The four key elements of the Town's Economic Development Program include business retention, business outreach, marketing and involvement in regional efforts.

PARKS AND RECREATION

The Parks and Recreation Department consists of four divisions: Recreation, Parks and Forestry, Senior Center, and the Shennecossett Golf Course.

Recreation Division

27 Spicer Avenue, Noank

The responsibilities of the Recreation division include providing cultural events, instructional programs, sports leagues, trips, special events and safety programs for residents of all ages and capabilities. The division offers inclusive programming so persons with varying levels of skills can participate in all programs. The division also provides support to programs and activities sponsored by other Town agencies and groups. Scholarship funds are available for deserving families and individuals.

Parks and Forestry Division

134 Groton Long Point Road

The Parks and Forestry division maintains over 85 locations, which include parks, playgrounds, Town grounds, athletic fields, memorials, waterfronts, docks and beaches, trails and open spaces. A wide variety of services are provided including turf management, hardscape, landscape, tree

and shrub care, carpentry and construction along with logistical work for special events. The division also provides support work for schools and volunteer groups and works in cooperation with other Town departments.

Senior Center

102 Newtown Road, Rte. 117

The Senior Center provides nutrition, health and recreational classes, special events and trips, transportation, information and referral services for Groton residents 55 years and older. The Center sponsors a club actively engaged in fundraising and community service projects including flu clinics, food baskets for the needy, children's programs, recreational projects, entertainment groups that perform for other senior centers, schools, civic groups, and more. Programs in health, finance, fitness, art and living wills are offered on a monthly basis throughout the year. A variety of ten-week classes are offered quarterly which include aerobics, yoga, chorus, dance, arts and crafts and ceramics. A cafeteria-style kitchen is available for light breakfast and lunch. The Federal Elderly Nutrition program and the Meals On Wheels program for the homebound are also available for lunch.

Shennecossett Golf Course

93 Plant Street

The historic Shennecossett Golf Course is open year-round to residents and non-residents. Responsibilities include maintaining 140 acres of highly-manicured fairways, tees and greens. The 18-hole public course, which is open year round, also offers a full-service restaurant open to the public and full pro shop services. The management of the course involves coordinating the groundskeeping maintenance services with those of the managing professional and the restaurant service. Fee structures for the course are reviewed annually as the course is run as a special revenue account.

POLICE

68 Groton Long Point Road

The Town of Groton Police Department is responsible for the enforcement of laws, protection of property, animal control, marine safety, school crossing guards, criminal justice, and the education of young people in the areas of drug and alcohol abuse. The four divisions are: (1) Special Services which is responsible for training, community education, drug education, and juvenile matters; (2) Records and Communications, which is responsible for providing all statistics related to police work, as well as the police dispatch function; (3) Patrol acts as a proactive deterrent to crime and provides quick response to citizen calls for service; including a full Community Policing Program; (4) Detective division conducts investigations, interviews and interrogations on more serious crimes.

PUBLIC WORKS

134 Groton Long Point Road

The Department of Public Works consists of seven operational divisions: Administration, Engineering, Facility Management, Roads and Streets, Solid Waste, Water Pollution Control, and Fleet Maintenance.

The Administrative Division staff is the first to respond to citizens' requests for services, provide answers to questions and response to citizens' concerns. The staff administers, coordinates, and evaluates all Public Work policies, projects, and programs under the direction of the Director of Public Works to ensure that essential services are provided to the public and to each Town Department in a responsive manner. The Department administers combined operating budgets of over \$16.3 million dollars, including other funds, such as Solid Waste, Sewer Operating, and Fleet Reserve.

The Engineering Division performs a wide variety of technical and professional engineering services for both in-house design projects and those managed by consulting engineers. The staff performs field surveys, studies and investigations, and assistance in public works maintenance, repair and reconstruction work. Computer aided drafting (CAD) equipment and a GIS system provide the Division with state of the art tools to produce quality mapping and construction specific bid packages. Other activities of the Engineering Division include pavement management, inspection services, and public assistance tasks such as map-making, and determining property lines and street tree ownership.

The Facility Management Division is responsible for the management, maintenance, and operation of 225,386 square feet of permanent town buildings (excluding the Board of Education Facilities). The building inventory encompasses both highly visible and customer-oriented facilities as well as seasonal parks structures and storage buildings. Other responsibilities include the management and maintenance of leased property, monitoring energy consumption, completing minor improvement projects, replacing equipment, internal and external environmental compliance, underground storage tank management, housekeeping, and internal support to town departments.

The Roads and Streets Division is responsible for 99 miles of roads to include continuous maintenance of road surfaces, minor reconstruction of roads, drainage maintenance and construction, and sign maintenance. It recycles milled pavement material in its resurfacing projects whenever feasible. The Division performs catch basin cleaning and street sweeping. They are also responsible for removing snow and ice from all town roads and for emergency storm cleanup. The staff preserves and maintains all improvements within Town rights-of-way, and performs tasks such as sidewalk maintenance, roadside vegetation control, and litter removal.

The Solid Waste Division is responsible for the management and disposal of approximately 33,000 tons of municipal solid waste and 650 tons of bulky waste generated within the Town. Staff operates a leaf composting facility, a residential transfer station, and a commercial solid waste collection program. Municipal solid waste from residential sources is collected either by political subdivisions or by individual residents contracting directly with a hauler. Additional responsibilities include the maintenance of three closed landfills, transportation of construction and demolition wastes generated at the Transfer Station to an out of state Subtitle D Landfill, and the grinding of brush into reusable mulch that is available free to Groton citizens on a first come, first served basis.

The Water Pollution Control Division staff operates the wastewater collection system and secondary treatment facility. The Town's sewer program began in 1958 with the creation of the Town's Sewer Authority. The Town's Sewer District was established in 1962 and includes the entire area of the Town with the exception of the City of Groton. The Water Pollution Control Facility is fully funded through the collection of user fees. Staff performs the necessary functions to keep the system and facility continuously operational at maximum efficiency and is responsible for the collection, treatment and discharge of effluent. Numerous samples are collected by staff and bacteriological examinations are performed. The treatment plant treats about 1.4 billion gallons per year. Employees maintain and repair equipment, instrumentation, facilities, 22 pump stations, 133 miles of sewer lines, and 2,445 manholes.

The Fleet Maintenance Division staff repairs all Town owned vehicles, heavy equipment and construction equipment, including Police vehicles, so that town staff can run programs and services at a level of optimum effectiveness and efficiency. The division also maintains vehicles from Groton Long Point, Ledge Light Health District, Board of Education, Stonington Landfill, SCRRA, the Groton Housing Authority, several fire districts and ambulance services as well as the City of Groton Police Department on a reimbursement basis. The Fleet division also

maintains the Fleet reserve fund, which is supported by a combination of user fees and general fund contributions. This fund is responsible for activities associated with the acquisition, specification, inventory and disposal of fleet vehicles, as well as procurement, supply and dispensing of fuel from the Town's fueling facilities.

**Town of Groton Residents:
Solid Waste Programs, Fees and Permits
July 1, 2007—June 30, 2008**

RESIDENTIAL TRANSFER STATION: 685 FLANDERS ROAD

Groton Residency Required

All loads are subject to inspection and must be sorted by commodity

HOURS: Thursday, Friday and Saturday, 8:00 am - 4:00 pm
Sundays 8:00 am—12:00 noon (early spring thru late fall)
Closed on Monday, Tuesday and Wednesday

PASSES: Bulky Waste passes are \$10 per day, and are purchased at the Transfer Station.
Proof of residency will be checked. (See vehicle restrictions below.)

PERMITS: Yearly decal permits (effective July 1, 2007—June 30, 2008) for Residential Bulky Waste will remain **\$65 per year per household, with the following exceptions:**
dump trucks less than 5-cy, trailers exceeding 10' in length, cube vans, step vans, box trucks, and stake body vehicles/modified pick-up trucks are prohibited from entering the Transfer Station on a residential pass/permit. If you have one of these vehicles, you must buy a \$30 trip ticket at the Transfer Station. Dump trucks 5-cy or larger are deemed commercial, and are ineligible for use for residential purposes.

Yearly permits can be purchased (cash or check) at the Public Works Office at the Town Hall Annex, 134 Groton Long Point Road; Monday through Friday year round 8:30 am - 4:30 pm or by mail: Call Public Works (448-4083) for details.

**PRESENTATION OF CURRENT VEHICLE REGISTRATION IS REQUIRED
TO OBTAIN YOUR YEARLY HANG TAG.
HANG TAG VALID FOR VEHICLE TO WHICH IT IS ASSIGNED.**

THE TRANSFER STATION ACCEPTS:

<u>No Charge</u>	<u>With Permit or Pass</u>	<u>With Fee</u>
^ Used Motor Oil / Filters / Antifreeze	^ Bulky Waste (construction debris, furniture, oversized household goods)	^ Appliances (see list below)
^ Auto, lead acid (Pb) and rechargeable batteries	^ Brush	^ Tires
^ Scrap Metal		
^ Consumer electronics: TVs, Computers, DVDs, VCRs, cell phones		
^ Leaves (<i>no plastic bags or grass clippings</i>)		
^ Fluorescent light bulbs (<i>unbroken</i>)		
^ Pallets		

Appliances: Fee is **\$5 per appliance** at the Transfer Station for:

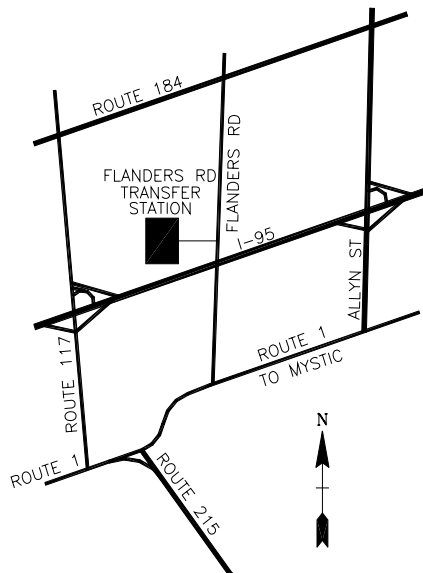
^ Refrigerators	^ Refrigerated vending machines
^ Stoves / Ovens	^ Mercury Vapor Lamp Fixtures
^ Dehumidifiers / Humidifiers	^ Heat Pumps
^ Freezers	^ Washing Machines / Dryers
^ Air Conditioners	^ Dishwashers
^ Fluorescent Light Fixtures	^ Convection Ovens
^ Water coolers	^ Submersible Pumps

Tires: Fee for passenger & light truck tires is **\$3.00 each**. Larger tires priced to market.

THE TRANSFER STATION DOES NOT ACCEPT:

- ^ Regular Household Trash, Newspapers & Magazines, Bottles & Cans, Corrugated Card board. *Contact your hauler for disposal options for trash & these mandatory recycling items.*
- ^ Concrete, cinder blocks, asphalt, stumps, dirt, sod or rocks, paint/paint cans.
- ^ Household Hazardous Waste. *One day regional collection sites are provided. Watch for newspaper announcements, call 448-4083 or go to www.town.groton.ct.us for dates and locations of other collections in Southeastern Connecticut.*
- ^ Grass Clippings. *Compost or mulch on lawn.*

QUESTIONS: A staff member is present at the Transfer Station site to answer questions and provide literature, or call the Department of Public Works at (860)448-4083.



685 Flanders Road

Free to residents:
Leaf Compost
(when available)

Located at the Flanders Road Transfer Station. Bring your own shovel.

Free to residents:
Mulch and Wood Chips
(when available)

Public Works staff, when available, will load your approved truck with signed release or shovel your own.

HEALTH SERVICES

LEDGE LIGHT HEALTH DISTRICT

493 North Road, Rte 117

Ledge Light Health District provides full-time, professional public health services for the Town and City of Groton. The District's mission is to provide essential local public health services through health education and disease prevention. The District is responsible for enforcing the Connecticut Public Health Code and strives to ensure the conditions that allow people to remain healthy. Essential environmental and community health services include public health epidemiology, planning, communicable/chronic disease control, health education, environmental health services, community nursing services, nutrition services, maternal/child health services and emergency services. Some of these services are coordinated with other health and safety agencies. The Ledge Light Health District service area now consists of the Towns of Groton, Ledyard, Waterford and East Lyme and the cities of New London and Groton, serving a population of approximately 120,000. The District operates under the direction of a Board of Directors appointed by the member towns.

VISITING NURSE ASSOCIATION OF SOUTHEASTERN CONNECTICUT PUBLIC AND SCHOOL HEALTH SERVICES

444-1111

www.vnasc.org

The VNA of Southeastern Connecticut provides high quality, cost effective health care through community activities and wellness programs, school health services and the comprehensive home care program. VNA offers health promotion visits to individuals with chronic, stable conditions who are at risk for hospitalization, wellness programs (immunization clinics, flu clinics, blood pressure screenings, women, infant and children's clinic), health education, health fairs and senior health clinics. VNA provides school nursing and school health aides to the Groton School system; activities include daily assessment and care of students, screenings, immunizations, specialized health care and a dental health program. In addition to the services provided to Town residents through the above programs, VNA is available to provide a full service Home Health Care Program to those who require care.

BOARDS, COMMISSIONS AND COMMITTEES

BOARD OF ASSESSMENT APPEALS (BAA)

- Powers and Duties:
 - Any person claiming to be aggrieved by the action of the Assessor may appeal to the Board of Assessment Appeals (BAA) and then to the Superior Court of Hartford.
 - The BAA may equalize and adjust the valuations and assessment lists.
 - The BAA shall not reduce the list of any person who does not appear before it.
- Appointed by the Town Council for three (3) year terms.
- Membership: Three (3) members and three (3) alternates, who are resident electors. The Council may appoint additional members to the BAA for any assessment year in which a revaluation becomes effective and for the assessment year following such year of revaluation.
- Meeting Schedule: At least three (3) times during March, and at least once in September solely for motor vehicles.

BOARD OF EDUCATION

- Powers and Duties
 - Charged with the provision of quality education services to the community. Except for the budgetary control exercised by the Town Council and Representative Town Meeting, has full authority and sole responsibility for managing the public schools.
- Elected by the voters.
- Membership: Nine (9) members elected for four (4) year staggered terms; no compensation.
- Meeting Schedule: Usually meets second and fourth Mondays of each month.

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)

- Powers and Duties:
 - Receives public input and recommends projects for Community Development funding in accordance with responsibility description. Reviews and makes recommendations to Town Council regarding the guidelines and procedures under which it operates.
 - Develops a suggested prioritized program of community improvements; establishes effective communications with the public; assembles data necessary for a full understanding of the implications of each program as it relates to current and long range obligations to the Town; establishes and maintains effective communications with all agencies of the Town government, through the Town Manager, correlating input with proposed and existing programs and statutory requirements; serves as a clearing house for information and data to be submitted to the Council.
 - Reviews and make recommendations to the Town Council regarding changes that require program amendments.
- Appointed by the Town Council for three (3) year terms.
- Membership: Five (5) regular and two (2) alternates, who must fulfill grant criteria for participation.
- Meeting Schedule: Must meet semi-annually to be updated on program activities and progress. Usually meets quarterly on the third Wednesday beginning in January.

CONSERVATION COMMISSION

- Geographic Responsibility: Town but not City (The City has its own Conservation Commission).
- Powers and Duties:
 - The development, conservation, supervision and regulation of natural resources, including water, air and open space land resources. It undertakes the duties of liaison within the Town and between the Town, state, and federal government in matters of environmental quality and control.
 - It conducts research into the utilization and possible utilization of land areas and may coordinate the activities of unofficial bodies organized for similar purposes. May advertise, prepare and distribute books, maps, charts, plans and pamphlets as necessary. May inventory natural resources and formulate watershed management and drought management plans.
 - It keeps an index of all open areas, publicly or privately owned. It may recommend to the planning commission plans and programs for the development and use of such areas. It may make recommendations to zoning, planning, inland wetlands and other Town agencies on proposed land use changes.
 - It may, with the approval of the Town Council, acquire land and easements in the name of the Town and promulgate rules and regulations, including charges for the use of the land and easements. It may supervise and manage Town-owned open space or park property upon delegation by the entity which has responsibility for such property.
- Appointed by the Town Manager for four (4) year terms.
- Membership: Seven (7) members who are resident electors.
- Meeting Schedule: First Monday of each month.

COPP FAMILY PARK BOARD OF OVERSEERS

- Powers and Duties
 - The Board enforces the provisions of the “Agreement of Land Restrictions and Covenants” recorded in Groton Land Records, Vol. 482, page 682; interprets its provisions, specifies how the land shall be used and managed, and provides a plan for its use; the land shall be used only for public purposes as open space, park, and recreation.
- Initially appointed by the Mayor, thence self-perpetuating with no specified term of office.
- Membership: Five (5) members. Need not be residents of the Town.
- Meeting Schedule: At least two per year, usually first Wednesday in May and first Wednesday in September.

ECONOMIC DEVELOPMENT COMMISSION (EDC)

- Powers and Duties:
 - The promotion and development of the economic resources of the Town, and of the business and industrial resources of the Town.
 - It conducts research into economic conditions and trends, and makes recommendations regarding action to improve the economic condition and development. It seeks to coordinate the activities of and cooperate with unofficial bodies, may advertise, and may prepare, print and distribute books, maps, charts and pamphlets which will further its official purposes.

- Utilizes the Plan of Conservation and Development.
- Appointed by the Town Manager for five (5) year terms.
- Membership: Nine (9) members, plus 3 ex-officio, non-voting members representing various other interests. The Town Manager may appoint no more than 2 non-resident members who represent significant business interests in the community.
- Meeting Schedule: Third Thursday of each month.

FAIR RENT COMMISSION

- Powers and Duties:

The Commission can control and eliminate excessive rental charges for housing accommodations within the Town.

It is empowered to conduct such hearings and render orders and decisions pursuant thereto. Make studies and investigations into rentals charged, to receive complaints and communications concerning alleged excessive rental charges, to conduct hearings, to subpoena witnesses and documents, to administer oaths, to order a housing code inspection, to dismiss a complaint based on failure to pay rent on time while the case is pending, to determine whether an existing rental charge with decrease in services or proposed increase is so excessive as to be harsh and unconscionable, to order a reduction of any excessive rent, and to establish and deposit into an escrow account rents in dispute.

The commission may request that the town attorney or other suitable person meet with the parties, in a session closed to the public, to attempt to reconcile differences prior to initiating the formal hearing process.
- Appointed by the Town Council for three (3) year terms.
- Membership: Five (5) members, plus two (2) alternates, who are resident electors.

There shall be 1 landlord member, 1 tenant member, and 3 citizen members who are neither landlords nor tenants. The alternates shall be 1 landlord and 1 tenant.
- Meeting Schedule: Special meetings as called.

HARBOR MANAGEMENT COMMISSION

- Geographic Responsibility:

Within the area of navigable waters below mean high water within territorial limits of the Town and bounded by the projection of the boundary line of neighboring municipalities, as delimited by the following harbor areas:

Noank Harbor, Lower Mystic River, West Cove, Palmer's Cove, and Beebe Cove, and other harbor waters defined by future adopted harbor management plans.

It does not include the City of Groton which has its own Commission.
- Powers and Duties:

Prepares a harbor management plan in accordance with Connecticut General Statutes.

Reviews the plan annually and makes any modifications deemed appropriate; proposes ordinances and regulations to implement the plan and to specify fines for violation; assists the harbormaster in the assignment of mooring and anchorage areas and the collection of mooring fees; prepares an operating budget; assists in the coordination of all agencies which provide service based upon the harbor; reviews any application for a state or federal permit within its jurisdiction and responds with recommendations; conducts studies of the conditions and operations in and out of Town waters and presents proposals; requests a general permit from the Army Corps of Engineers and/or delegation of enforcement authority; hires staff and/or consultants.
- Responsible for Harbor Management Plan.

- Appointed by the Town Council for three (3) year terms.
- Membership: Five (5) regular, (2) alternates who are resident electors.
- Meeting Schedule: Third Thursday of each month.

HISTORIC DISTRICT COMMISSION (HDC)

- Geographic Responsibility:
Any historic district in the Town but not City (The City has Eastern Point HDC), including areas in (1) Burnett's Corners; (2) Center Groton; (3) Mystic.
- Powers and Duties:
Promotes the educational, cultural, economic and general welfare of the Town through the preservation and protection of buildings, places and districts of historic interest within the Town by maintenance of such landmarks in the history of architecture of the Town, of the state or of the nation and through the development of appropriate settings for such buildings, places and districts. Issues Certificates of Appropriateness. It files with the Connecticut Historical Commission at least once a year a brief summary of its actions, including the number and nature of Certificates of Appropriateness issued.
- Adheres to Historic District Handbook, Application Procedures and Design Guidelines.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members, three (3) alternates. At least 2 members and 1 alternate shall be property owners within one or more of the various historic districts within the Town who shall be electors of the Town. The Connecticut Historical Commission requires that an adequate and qualified historic preservation review commission be established. This commission should include professionals in architecture, history, planning, archaeology or historic preservation, or others that have special interest, experience, or knowledge in the preceding disciplines. There shall be at least two (2) qualified members in the professions of architecture, historic architecture, history, architectural history, or archaeology to the extent available in the town. All members shall, at a minimum, have a demonstrated interest in historic preservation.
- Meeting Schedule: First and third Tuesdays of each month.

HOUSING AUTHORITY AND REDEVELOPMENT COMMISSION

- Powers and Duties:
To prepare, carry out, acquire, lease and operate housing projects and to provide for the construction, improvement, or repair of any housing project.
To establish rents, to acquire any real or personal property, to provide insurance, to invest funds, to investigate living and housing conditions and the means of improving such conditions, and to make studies and recommendations relating to accommodations for families of low and moderate income. At least once a year the authority shall file with the Town Clerk a report of its activities for the preceding year; which is a permanent record open to the public.
The Authority submits a report to the Commissioner of Housing and the Town of Groton Town Manager not later than March 1, annually.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members who are residents of the Town; one must be a tenant of housing owned or managed by the authority, such tenant having lived in the housing at least 1 year. No commissioner may hold any public office in the Town. The tenant member may not vote on any matter concerning the establishment or revision of the rents charged.
- Meeting Schedule: Third Thursday of each month.

INLAND WETLANDS AGENCY

- Geographic Responsibility: Town but not City (The City Conservation Commission acts as its own Inland Wetlands Agency).
- Powers and Duties:
 - Regulates activities affecting the wetlands and watercourses within its territorial limits, and through regulation provides for:
 - (1) The manner in which the boundaries of inland wetland and watercourse areas shall be established and amended or changed;
 - (2) The form for an application to conduct regulated activities;
 - (3) Notice and publication requirements;
 - (4) Criteria and procedures for the review of applications; and
 - (5) Administration and enforcement.
- Appointed by the Town Council for two (2) year terms.
- Membership: Five (5) members, two (2) alternates, who are resident electors. Town employees may not serve on inland wetlands, planning, or zoning commissions.
- Meeting Schedule: Second and fourth Wednesdays of the month.

JABEZ SMITH HOUSE COMMITTEE

- Specific Responsibility: Jabez Smith House, located on Rte 117, 259 North Road.
- Powers and Duties:
 - Promotes the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics and historic nature of the Jabez Smith House and its association with the history of Groton.
 - It is responsible for the management, control, restoration and repair of the Jabez Smith House, together with the improvements appurtenant thereto and the furniture and furnishings therein. The focus is on the existing structures and their contents and not the undeveloped land.
 - It provides for scheduled public access, educational programs designed to bring to life the colonial and revolutionary period of history in Connecticut and Groton, and other historic pursuits. It advises the Town Manager in developing programs, providing creative/artistic/historic support for the Curator, and advises in matters of compliance with the wishes of the Ann Graham Clarke estate. The Committee, within the adopted Town Council budget, may take or acquire on behalf of the Town by gifts, donations or bequests of such items of personal property including historic articles and artifacts, furniture and furnishings for use and display at the House.
- Appointed by the Town Manager, with formal consent of the Town Council, for four (4) year terms.
- Membership: Five (5) members who traditionally are resident electors.
- Meeting Schedule: Second Tuesday of each month (except February, March and April).
- The Curator lives at the Jabez Smith House.

LIBRARY BOARD

- Specific responsibility is the Groton Public Library.
- Powers and Duties:
 - The Library Board manages and controls the free public libraries of the Town and may act as trustee for all property other than real property, or income designated for public

library purposes and perform such duties and have such powers as are or may be imposed upon or vested in library boards by the general statutes.

The duties shall include the formulation of desirable standards of library service for the Town and direction of Town action toward this standard of service.

- Appointed by the Town Council for three (3) year terms.
- Membership: Nine (9) members, traditionally resident electors.
- Meeting Schedule: Second Wednesday of each month.

NEIGHBORHOOD REVITALIZATION ZONE COMMITTEE

- Full title is “Fort Hill Area Neighborhood Revitalization Zone Committee.”
- Geographic Responsibility: Fort Hill Area Neighborhood as defined in the Bylaws.
- Powers and Duties:
 - The Committee shall implement and oversee the strategic plan as developed by the Neighborhood Revitalization Zone (NRZ) Planning Committee. The Committee shall serve in an advisory capacity to the Town in an effort to revitalize the designated area.
- Appointed by the Town Council.
- Membership: No less than seven (7), up to three (3) of whom may be Town staff as ex officio members. Members must reflect the composition of the neighborhood and include, but are not limited to, tenants and property owners, community organizations, and representatives of businesses located in the neighborhood.
- Meeting Schedule: Regular meetings second Thursday of each month, or quarterly on the fourth Thursday of the month except December.

PARKS AND RECREATION COMMISSION

- Geographic Responsibility: Town but not City (The City has the Beach and Parks Committee) or Groton Long Point.
- Powers and Duties:
 - The commission makes all rules and regulations, subject to the approval of the Town Council, for the care, operation and government of all recreational facilities, parks, playgrounds and beaches, and has other powers and duties as shall be specifically prescribed by the Town Council.
- Responsible for Parks and Recreation Commission Procedures and Guidelines.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members, who are resident electors.
- Meeting Schedule: Second Wednesday of each month.
- Town recreation programs are open to all Town (which includes the City and GLP) residents; many programs are also open to non-residents for an additional fee.

PERMANENT SCHOOL BUILDING COMMITTEE

- Powers and Duties:
 - The Committee develops and maintains criteria and standards for school construction to be used as a basis for judging the effectiveness of school construction design work. It is responsible for such other studies and work related to legislative action regarding school construction as may be referred to the Committee from time to time by the Town Council. It examines plans for school construction and certifies to the Town Council that said plans conform or do not conform to the criteria and standards for school construction

- adopted by the Town Council. Said certification is to be submitted to the Town Council prior to the advertising of said school construction for bids.
- Appointed by the Town Council for three (3) year terms.
- Membership: Seven (7) members, traditionally resident electors.
- Meeting Schedule: First and Third Thursdays of each month.

PLANNING COMMISSION

- Geographic Responsibility: Town and subdivisions in Noank (The City, Groton Long Point, and Noank have independent zoning).
- Powers and Duties:
Numerous as indicated in Connecticut General Statutes in various sections.
The Commission prepares a Plan of Conservation and Development for the Town, and reviews it at least once every 10 years. The commission may make reports on certain Town improvements. The commission adopts regulations covering the subdivision of land, and no subdivision shall be made until approved by the commission.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members, three (3) alternates, who are resident electors. Town employees may not serve on inland wetlands, planning, or zoning commissions.
- Meeting Schedule : Second and fourth Tuesdays of each month.

RETIREMENT BOARD

- Responsibility: Town employees, except for Board of Education teachers.
- Powers and Duties:
The management of the retirement system of the Town.
The board may make rules and regulations for the operation of the retirement system. The board employs such actuarial, medical, clerical and other services as are necessary for the proper operation of the system. The board has the full power to control the investment of the retirement fund in accordance with the laws of the state governing the investment of trust funds.
- Appointed by the Town Council for three (3) year terms.
- Membership: Six (6) members. The Town Manager and 5 members at large, at least 2 of whom shall be participants in the retirement system either as active or retired employees. All voting members of the board, except participants in the plan, must be residents of the Town.
- Meeting Schedule: Quarterly: Second Thursday of February, May, August, and November.

SHELLFISH COMMISSION

- Geographic Responsibility:
All the shellfisheries and shellfish grounds lying within the jurisdiction of the Town, not granted to others and not under the jurisdiction of the Commissioner of Agriculture, including all rivers, inland waters and flats adjacent to all beaches and waters with the limits and marine bounds of the Town.
- Powers and Duties:
The Commission is in charge of all the shellfisheries and shellfish grounds as above. It may issue licenses for the taking of shellfish and fix the fees, designate quantities of shellfish to be taken, sizes of shellfish and methods of taking. It may prohibit taking of shellfish from certain designated areas for periods not in excess of one year. It may adopt,

- amend and repeal rules and regulations governing its procedures and exercise of its powers and duties. All such rules and regulations shall be subject to approval of the Town Council prior to becoming effective. Any person who violates any regulation shall be fined as provided in Connecticut General Statutes. The Commission prepares and periodically updates a shellfish management plan which is submitted to the Commissioner of Agriculture and the Town Council for review and comment.
- Responsible for the Shellfish Management Plan.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members, three (3) alternates, who are resident electors; none shall serve as enforcement officers for or on behalf of the Shellfish Commission.
- Meeting Schedule: Second Thursday of each month.
- Shellfish bed leases are recorded in the Land Records.
- All monies collected by the Commission shall be used by the Commission for the protection and propagation of the shellfish under its control.

WATER POLLUTION CONTROL AUTHORITY

- Geographic Responsibility:
 - Town but not City (The City has its own WPCA); also known as the Groton Sewer District.
- Powers and Duties:
 - Management of the Town sanitary sewer system. Annually will:
 - (1) Establish the operation and maintenance budget which will be solely funded through user charges as established by the authority;
 - (2) Review the users, user classes and user rates; and
 - (3) Notify all users of proposed rates.
- Appointed by the Town Council for three (3) year terms.
- Membership: Five (5) members, traditionally resident electors.
- Meeting Schedule: First Tuesday of each month.

YOUTH AND FAMILY SERVICES ADVISORY COMMITTEE

- Powers and Duties:
 - To provide community involvement and youth advocacy for the Youth and Family Services division of Groton Social Services.
- Appointed by the Town Manager for an indefinite term.
- Membership: Currently sixteen (16) members.
- Meeting Schedule: Six (6) times a year (January, March, May, June, September, November).

ZONING BOARD OF APPEALS

- Geographic Responsibility:
 - Town but not City, Groton Long Point, or Noank (independent zoning districts).
- Powers and Duties:
 - The Commission hears and decides appeals where it is alleged that there is an error in any order, requirement or decision made by the zoning enforcement official. To determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values in which a literal enforcement would result in exceptional difficulty or unusual hardship.

- The concurring vote of four (4) members shall be necessary to reverse any order, requirement or decision of the zoning enforcement official, or to decide in favor of the applicant any matter which it is required to pass, or to grant a variance.
- Appointed by the Town Council for five (5) year terms.
 - Membership: Five (5) members, three (3) alternates, who are resident electors. Town employees may not serve on inland wetlands, planning, or zoning commissions.
 - Meeting Schedule: Second and fourth Wednesdays of each month
 - Variances are recorded in Land Records. Any variance granted by the board runs with the land.

ZONING COMMISSION

- Geographic Responsibility:
Town but not City, Groton Long Point, or Noank (independent zoning districts).
- Powers and Duties:
The Commission is authorized to regulate the erection, construction, reconstruction, alteration or use of buildings or structures and the use of land. It may issue special permits, and act on zoning change or amendment requests. The Commission shall provide for the manner in which zoning regulations shall be enforced.
- Responsible for the Zoning Regulations.
- Appointed by the Town Council for five (5) year terms.
- Membership: Five (5) members, three (3) alternates, who are resident electors. Town employees may not serve on inland wetlands, planning, zoning commissions.
- Meeting Schedule: First Wednesday of each month.

Interested in joining a Board or Commission?

Vacancies often occur due to resignations. If you would like to know about any vacancies, please call the Town Clerk's Office at 441-6640.

All meetings are open to the public, and you are welcome to attend any meeting that interests you. Agendas for meetings are posted in the Town Clerk's Office.

If you decide you want to volunteer, please complete the application on the following page, and return it to the Town Clerk.

Thank you for your interest in the Town!

APPLICATION FOR BOARDS AND COMMISSIONS, ETC.

Please return the completed application to the Town Clerk, 45 Fort Hill Road, Groton, CT 06340

BOARD, COMMISSION, etc: _____

NAME _____

ADDRESS _____

Political Affiliation (if any) _____ Daytime telephone: _____

1. What do you know about this Board? _____

2. Why would you like to serve on this Board? _____

3. What experiences do you have (education, work, hobbies, service) that would help you in fulfilling your responsibilities as a member? _____

Date: _____ Signature: _____

<i>For office use only</i>	<i>Date</i>
Information verified with ROV office	
Copy sent to <input type="checkbox"/> DemTCtee <input type="checkbox"/> RepTCtee	
Rec'd from <input type="checkbox"/> DemTCtee <input type="checkbox"/> RepTCtee	
Copy sent to TC Appointments Ctee	
Town Manager appointment – copy sent to TM	